



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

11 DEC 2020

DIVISION MEMORANDUM

No. 350 s. 2020

TRAINING ON YOUTH DISASTER READINESS DEVELOPMENT PROGRAM

To: OIC-Assistant Schools Division Superintendent
 Chief Education Supervisors
 Heads, Public Secondary Schools
 All Others Concerned

1. Relative to **DepEd Order No. 23, s. 2015** re: Student-Led School Watching and Hazard Mapping, strengthening disaster prevention, mitigation and preparedness is one of the key strategies to address the vulnerabilities of children inside and outside the school. With the increasing effects of climate change, it is important to raise awareness and capacities of children to prepare for and manage possible disasters and/or emergencies. With this, the Division will conduct an initial step in engaging the learners in disaster preparedness and management through a training on **December 17, 2020** at **SDO Main Building**.
2. The activity aims to train the students on how to be prepared, resilient, and responsive in facing in any form of disasters. The following are the main objectives of the said activity:
 - a. Develop awareness on various disasters.
 - b. Identify risks and hazards in schools/ home to ensure safe learning environment.
 - c. Capacitate students on the provision of first aid in case of emergencies.
3. Participants to this are **6 SSG OFFICERS or STUDENT LEADERS** from various organizations together with **SSG Advisers** and **DRRM Coordinators**. Participants are required to pre-register at <https://tinyurl.com/TYDRDP>. Those Student Leaders who are under fifteen (15) years of age, those with immunodeficiency, comorbidity, or other health risks are not required to attend physically (based on the IATF Resolution No. 79, s. 2020). However, School Heads may assign a representative to attend the training.
4. Attached are *Enclosure 1- Technical Working Group Committee* and *Enclosure 2- Program Matrix*.
5. For the smooth conduct of this training, physical distancing and other Covid-19 related policies set by the IATF shall be strictly observed.
6. Immediate dissemination of this memorandum is desired.

Dr. [Signature]
ANIANO M. OGAYON, CESO V
 Schools Division Superintendent



Brgy. Pitol, Tayabas City



(042) 710-0329 or 797-0773



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<https://depedtayabas.com/>



TRAINING ON YOUTH DISASTER READINESS DEVELOPMENT PROGRAM

December 17, 2020

8:00 to 5:00 pm

Over all Chairperson: Aniano M. Ogayon, CESO V
Co- chairperson: Maylani L. Galicia
Dr. Edwin R. Rodriguez

Committee	Person/s In-charge	Terms of Reference
Program Preparation	Nicole May R. Lagar	<ul style="list-style-type: none"> ➤ Plans the conduct of the program ➤ Identify the facilitators and TWG of the activity ➤ Prepares Activity Design
Facilitators/ Resource Speakers	Carmena L. Lagonero Alelie A. Padillo Clodualdo O. Cabalsa Nicole May R. Lagar	<ul style="list-style-type: none"> ➤ Facilitates the Orientation/ Lead the discussion of the topics
Logistics	Fideliza V. Lucas	<ul style="list-style-type: none"> ➤ Prepares and validates the completion of registration forms, attendance sheets with printed information of the participants thereon. ➤ Prepares the venue and other logistics necessary for the activity implementation.
Documentation	Luzviminda E. Saldares	<ul style="list-style-type: none"> ➤ Documents the activity from the opening until the closing program. ➤ Prepares and submits complete report including photo taken (Narrative Report)
QAME	Maria Corazon Borbon	<ul style="list-style-type: none"> ➤ Oversees the cleanliness, sanitation and safety in the venue ➤ Conducts on-site inspection of the venue ➤ Conducts M&E and gather feedback
Support Staff	Jerome A. Javin Jayron J. Baer	<ul style="list-style-type: none"> ➤ Prepares and take charge in playing audio-visual presentations and material to be used during the activity. ➤ Prepares certificate for the participants ➤ Monitors and checks the attendance of the participants.
Master of the Program	Joan Kathleen T. Brizuela	<ul style="list-style-type: none"> ➤ Coordinates with Program Committee and take charge in managing the time during program execution.

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December 17, 2020

8:00 to 5:00 pm

TIME	ACTIVITY/ TOPIC	FACILITATOR
Opening Program		
8:00 to 8:30 am	National Anthem	AVP
	Prayer	AVP
	Roll Call of Participants	Fideliza F. Lucas HRD SEPS
	Welcome Remarks	Maylani L. Galicia OIC- ASDS
	Inspirational Message	Aniano M. Ogayon, CESO V SDS
	Rationale and Objectives	Nicole May R. Lagar PDO I
8:30 to 9:30 am	Understanding Common Hazards	Carmena L. Lagonero Potol ES- SDRRM Coordinator
9:30 – 10:30 am	Understanding Peace and Conflict	Nicole May R. Lagar PDO I
10:30 - 10:50 am	HEALTH BREAK	
10:50 – 12:00 nn	Psychological First Aid	Alelie A. Padillo Nurse II
12:00-1:00 pm	LUNCH BREAK	
1:00 – 1:10 pm	Energizer	
1:10 – 2:30 pm	Basic Life Skills and First Aid Training	Clodualdo O. Cabalsa PRC Lucena
2:30 – 2:50 pm	HEALTH BREAK	
2:50 – 4:30 pm	Simulation/ Actual Training	
4:30 – 5:00 pm	Closing Program	Edwin R. Rodriguez, Ed.D. SGOD Chief



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